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## CAREERS

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The Vintage Bar is looking for a **Customer Care and Showroom Intern**.

The Vintage Bar is an online reseller for pre-owned luxury fashion for the fashion conscious shopper. At The Vintage Bar, we combine an unparalleled product offering from the world's most prestigious designers with a high-end approach to branding. As a growing business, we are looking for an innovative, hard-working, and passionate intern to join our Customer Care team. As an intern at The Vintage we offer you a position in a challenging, yet fulfilling, work environment.

As a **Customer Care and Showroom Intern**, you will refer to our Customer Care Manager on a daily basis, but will also support the rest of the team with relevant tasks if needed. Our optimal candidate for the position is someone who is self-motivated, digitally minded and has excellent verbal and written English skills. As a Customer Care and Showroom Intern, you should perform well under deadlines, be detail-oriented and a quick thinker. If you are passionate about assisting with Customer Care and showroom related tasks for an international luxury resale platform, we would love to hear from you!

### YOUR RESPONSIBILITIES WILL INCLUDE:

- Assist with coordinating showroom bookings, styling the showroom and consistently closing sales.
- Assist with customer support over email, Instagram, Facebook and phone (weekend work will occur).
- Assist with replying to and handling complaints.
- Assist with item investigations and acting as a liaison with other departments to solve issues.
- Assist with handling inquiries concerning order returns and conducting quality inspections on items being returned.
- Assist customers with product inquiries (additional photos, size etc.).
- Assist with maximizing cross sales opportunities in all email and phone correspondence as well as in the showroom by suggesting alternatives to sold out requests or refer to our waiting list.
- Assist with office management: organizing the office and the showroom, maintaining office supplies and equipment, handling weekly lunch order, managing and coordinating all incoming postal and courier matters.
- Other ad-hoc tasks.

### WE ARE LOOKING FOR SOMEONE WHO:

- Has strong communication and organizational skills.
- Is proficient in written English – comfortable enough to express themselves creatively.
- Has a positive attitude and desire to get involved
- Respectful of all deadlines.
- Detail-oriented.

And, of course...has a natural interest in secondhand luxury fashion and sustainability.

### IN RETURN, WE WILL PROVIDE YOU WITH:

- The opportunity for personal and professional development.
- The chance to play a role in a rapidly growing startup.
- The ability to expand your CV and portfolio.

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The internship is full-time (37 hours a week), monthly grant of DKK 5.000,- and for a duration of 6 months.

Location: Copenhagen, Denmark

Starting Date: ASAP.

**Are you intrigued?** Please send your application and CV - written in English - to [career@thevintagebar.com](mailto:career@thevintagebar.com) with the subject line: **Customer Care Intern**. Apply now! We look forward to hearing from you. For any questions, call us at: [+ 45 31503738](tel:+4531503738)